**TOWN OF AMITY PLANNING BOARD**

**Meeting Minutes**

**June 16, 2022**

**APPROVED**

The meeting was held via ZOOM and in person at the town hall. It was called to order at 7PM. Those present in person were W. Skinner, J. Maynard, and J. Clouse; attending virtually were G. Hanchett, D. Serra, and B. Zlomek; excused was P. VanDyke.

***Approval of Minutes*** A motion to approve the minutes of the 5-12-2022 meeting as presented was made by D. Serra; seconded by J. Maynard; Vote: Yes-6; No-0; motion carried.

***Town Board Report*** W. Skinner presented a summary of the 6-13-22 town board meeting, where the typical reports (Highway Superintendent, Town Clerk, Bookkeeper, DCO) were provided, as well as approvals to pay abstracts. The deputy supervisor commented on the lack of communication from the NYDOT and village about a detour being implemented for several months over one of the town’s bridges, while another bridge is closed for repairs. After an executive session was concluded, a resolution was passed to name the town of Amity as the lead agency on the water line district improvement SEQRA review; the SEQRA was reviewed by the councilmen, and a resolution was passed to state there was a Negative Declaration for the project. Letters have been sent to the property owners in the district advising of the progress of the project. In other business, a new internet provider is being used at the municipal office, but there have been problems with on-line access. Also, it was advised by the town board after discussion about a written complaint, that B. Zlomek contact the county health department to get relief for the situation on Cemetery Hill Road.

***Old Business***

***Vouchers*** W. Skinner provided vouchers for planning board members to sign and hand in to the bookkeeper.

***Comprehensive plan*** W. Skinner updated the planning board that the village participation in the joint committee has ended. After a review of the 3rd draft by the village planning board, and the village board of trustees, the village municipality felt it was in their best interest to create their own comprehensive plan. A copy of the comments from the village boards was submitted to the town planning board members for review and comment. Also submitted were a citizen’s comments regarding the role of the county / economic development / planning in the affairs of the town government. A discussion ensued on the path going forward for the comprehensive plan. W. Skinner suggested that the town planning board go back to the drawing board and do some editing and revisions. There is a wealth of helpful information in the 3rd draft, that can be tweaked to meet and align with needs/goals of the town of Amity. G. Hanchett suggested that we call in consultants on the renewable energy topics to help the planning board and councilmen understand the best options for the municipality. W. Skinner will contact the town supervisor and the consultants for potential consultation/presentation opportunities. J. Maynard and J. Clouse suggested that we move forward with our own comprehensive plan and use whatever information from the most recent draft, with the public outreach, surveys, and appendices that support our goals. W. Skinner said that although it means extra work for the board, she hopes to have a final draft of the town version of the comprehensive plan completed by the end of summer or early September. It is her goal to have the plan completed and adopted by the end of the year. Between now and the next planning board meeting, W. Skinner would like the board to review the files submitted to them today; she will contact them occasionally so that they can share their thoughts/responses to these comments, and get the revision process underway.

***New Business*** J. Clouse presented a Letter of Intent from Loretta Gillotti, president of A Pups Pizzaz Rescue, wanting to purchase property on Ackerman Hill Rd. to build an animal rescue shelter for her not-for-profit organization. It was agreed that before a building permit is issued, the potential owner submits a more detailed plan for a Site Plan Review, answering such questions as how many animals, what kind of kennels, shelters, barns, fencing, etc., will be used to contain the animals (cats, dogs, horses, etc.), and how such a land use would impact neighboring property owners. W. Skinner will email the Letter of Intent to planning board members so that they have a clear understanding of the proposed land use.

***Other ??*** G. Hanchett gave updates on county level decisions impacting the Town of Amity.

***Next Meeting -- July 14, 2022 @ 7PM***

***Adjournment*** A motion to adjourn was made by J. Maynard, seconded by G. Hanchett; Vote: Yes -6; No-0; meeting adjourned at 8:05PM.